

PRE-LAUNCH TEAM
MAXIMILLIAN MONTHLY

VOL. 2. ISSUE 1.

JANUARY 1994

Current Membership

STARFLEET members are
italicized:

1. *Clarence Bradley*
2. Bob Brown
3. *Chuck Dennis*
4. *Craig Dennis*
5. *Ruthann Dennis*
6. *Mark Dewiel*
7. *Gregory Dunn*
8. Joe Lengieza
9. Jeff Longberry
10. *Robert Lyon*
11. Matt Pollock
12. *Michael Vaughn*

January Meeting Agenda.

1. OPENING.
2. SENIOR OFFICERS' REPORTS.
 - a. Chief Operations Ofcr.
 - b. Chief Security Ofcr.
 - c. Chief Engineering Ofcr.
 - d. Science Officer.
 - e. Chief Medical Officer.
2. OLD BUSINESS
 - a. Choose a Logo.
3. NEW BUSINESS
 - a. Establish meeting day.
 - b. Future with STARFLEET.
 - c. Activities for '94.
 - d. February activity
w/Columbus crew
in Marion, OH.
 - e. Review Proposed
Regulations.
 - f. Local club dues.
 - g. Presentation of awards.
4. TIME OF NEXT MEETING.
5. CALL FOR ADJOURNMENT.
6. AFTER-MEETING ACTIVITY(?)

Commander's Column

-CDR Robert Lyon

Hello, again. I hope everyone had a good holiday season. It is good to be back in commission once again. I would like to thank the following people for their efforts while I was away. Greg Dunn, who had served as Shuttle Commander in my place; Craig Dennis, who served as his first officer; Matt Morris, who served (and still serves) as a liaison officer between us and our mother ship, U.S.S. *Columbus*, the Commander, officers and crew of the *Columbus* for their support; and most important of all, Clarence Bradley, without whom this organization would probably still be hunting for a place to meet. My personal thanks and gratitude to these people.

Over the last month or so, Greg and I have been working on an award program for the shuttle. So far, there are 65 possible awards that one can earn. These ribbons are similar to those worn on *Star Trek VI*, and are to be worn on Type 1 black ActionWear shirt 1/8 inch above the left pocket, and 1 inch below the CommBadge; *Star Trek: The Next Generation* ceremonial dress uniform 1 inch under the Comm Badge; *Star Trek II-VI* movie uniforms 1 inch below the breast insignia. These ribbons are to be worn in rows of three, with the most important ribbon uppermost and closest to the heart. If you

have an incomplete row of 1 or two ribbons, the incomplete row should be the lower-most and centered. (See diagram below)



There are currently 65 awards available to the membership at this time, and the number will grow as time passes. For details, see the article on Awards.

A Note from the Exec

-LCDR Greg Dunn

It's good to be back after three months shore leave. It's good to have Rob back in the center seat. Do you notice something. we have a newsletter! Look at it, all thirty-seven handy dandy pages of reading material that you can feast your eyes on and digest with a UDF milkshake (assuming you can get the shake to your mouth without serious problems or mysterious shinanigans, right Rob?).

On a more serious note: Concerning Senior Officers' Reports. One of the duties of a senior officer of this organization is to fill out a monthly report to the first officer. A standardized form will be issued to each officer for this purpose. Though you, as a division officer, may be the only one in your division, and may have nothing to report concerning your progress in getting a division of people together, you may report ideas you might have for the

organization as a whole, or even ideas you have for your division in the future. If you have any concerns, this is a good place for you to express them. If you have nothing at all to report, take this form, check the Nothing to Report box indicated on the form, and get it to myself or to BRAD'S BOOKSTORE one week from the meeting date.

An article in the newsletter for division heads would be nice as well, however this is not necessarily required at this time. Remember, reports are worth promotion points toward rank. When we begin operations as a shuttle with STARFLEET, Rob, as shuttle commander, will have to write four reports to our superiors, and your information will help him considerably in writing these reports.

If this were an independent organization, these reports will also help us when it comes to making policy, so they are very important. It is a means for the C.O. and I to determine the state of morale of the membership, any problems, concerns, and progress. It will also help us know who is up for promotion, recognition for achievement, and it will let us know whether a policy is working or not. YOUR input is very important to the efficient running of an organization like this. If you have any questions on how to make out a report, contact me or Commander Lyon, and we will help you in any way possible. At the February meeting, I will have twelve forms for each division officer and an instruction manual for filling

promotions/demotions for all ranks below captain, and merit awards for active duty members.

(E) The LTC makes ALL final decisions and policies that do not conflict with STARFLEET and/or its constitution, unless overruled by two thirds (2/3) vote of the executive staff.

(F) The LTC collects a regular status report form all of the Launch Team Divisional Officers.

(G) The LTC shall hold the responsibility for sending a monthly status report to Commander, U.S.S. Columbus (NCC-1006), or his Liaison Officer. Reports should include membership statistics, needs, problems, activities, et. al.

(H) Should the LTC be unable to continue in his duties as Chairperson, or is relieved of his duty by the Regional Coordinator or STARFLEET Command, then a new chairperson will be elected by 2/3 majority of the full chapter membership.

(I) Chain of Command following the LTC is as follows:

- (1) Launch Team Executive Officer [LTX].
- (2) Chief Operations Officer [CHOPS].
- (3) Chief Security Officer [CSO].
- (4) Chief Engineering Officer [CEO].
- (5) Science Officer [SO].
- (6) Chief Medical Officer [CWO].
- (7) Chief of Special Services [CSS].
- (8) Cadet Corps Commandant [CdCOM].

(J) In case the LTC is absent or unable to perform his duties, the LTX, CHOPS, CSO, CEO, SO, CWO, CSS, CdCOM in this order shall assume the duties of the Commanding Officer until he is able to assume his duties or a replacement is elected.

(F) The LTC performs such other and further duties as shall from time to time be required of him by others.

§ 9304.03 Petitioning Organization Vice Chairman [LTX].

(A) The Petitioning Organization Vice Chairman (henceforth called Launch Team Exec, or LTX), assumes and discharges the duties of the LTC in the absence of the LTC. (SEE §9304.01)

(B) The LTX shall be responsible for all personnel matters, including assisting members (especially the LTC) in any way possible.

(C) The LTX coordinates with and supervises the division heads.

(D) The LTX chairs Promotion Boards and the Board of Inquiry.

(E) The LTX is responsible for receiving and passing on monthly division head reports to the LTC, and prepares a report summarizing the reports given by the division heads to the LTC.

§ 9304.04 Launch Team Division Officers.

(A) Launch Team Division Officers are the following officers:

[1] COMMAND STAFF DIVISION.

(a) The Command Staff Division is under the responsibility of the Launch Team Executive Officer.

[2] OPERATIONS DIVISION.

(a) The Operations Division is under the responsibility of the Chief Operations Officer.

[1] In addition to the duties listed in §9304.04(B) through §9304.04(H):

[a] He will assume and discharge the duties of the Launch Team Commander in the absence of the Launch Team Commander and the Launch Team Executive Officer. (SEE §9304.02)

[b] He will assume and discharge the duties of the Launch Team

Executive Officer
in the absence of
the Launch Team
Executive
Officer. (SEE
§9304.03)

(3) SECURITY DIVISION.

(a) The Security Division
is under the responsibility
of the Chief Security
Officer.

(1) In addition to
the duties listed
in §9304.04(B)
t h r o u g h
§9304.04(H):

(a) He will
assume and
discharge the
duties of the
Launch Team
Commander in the
absence of the
Launch Team
Commander,
Launch Team
Executive
Officer, and
Chief Operations
Officer. (SEE
§9304.02)

(b) He will
assume and
discharge the
duties of the
Launch Team
Executive
Officer in the
absence of the
Launch Team
Executive
Officer, and the
Chief Opera-
tions officer.
(SEE §9304.03)

(4) ENGINEERING DIVISION.

(a) The Engineering
Division is under the
responsibility of the Chief
Engineering Officer.

(1) In addition to

the duties listed
in §9304.04(B)
t h r o u g h
§9304.04(H):

(a) He will
assume and
discharge the
duties of the
Launch Team
Commander in the
absence of the
Launch Team
Commander,
Launch Team
Executive
Officer, Chief
Operations
Officer, and
Chief Security
Officer. (SEE
§9304.02)

(b) He will
assume and
discharge the
duties of the
Launch Team
Executive
Officer in the
absence of the
Launch Team
Executive
Officer, Chief
Operations
Officer, and
Chief Security
Officer. (SEE
§9304.03)

(5) SCIENCE DIVISION.

(a) The Science Division is
under the responsibility of
the Science Officer.

(1) In addition to
the duties listed
in §9304.04(B)
t h r o u g h
§9304.04(H):

(a) He will
assume and
discharge the
duties of the
Launch Team

Commander in the absence of the Launch Team Commander, Launch Team Executive Officer, Chief Operations Officer, Chief Security Officer, and Chief Engineering Officer. (SEE §9304.02)

(b) He will assume and discharge the duties of the Launch Team Executive Officer in the absence of the Launch Team Executive Officer, Chief Operations officer, Chief Security Officer, and Chief Engineering Officer. (SEE §9304.03)

(6) MEDICAL DIVISION.

(a) The Medical Division is under the responsibility of the Chief Medical Officer.

(1) In addition to the duties listed in §9304.04(B) through §9304.04(H):

(a) He will assume and discharge the duties of the Launch Team Commander in the absence of the Launch Team Commander, Launch Team Executive

Officer, Chief Operations Officer, Chief Security Officer, Chief Engineering Officer, and Science Officer. (SEE §9304.02)

(b) He will assume and discharge the duties of the Launch Team Executive Officer in the absence of the Launch Team Executive Officer, Chief Operations officer, Chief Security Officer, Chief Engineering Officer, and Science Officer. (SEE §9304.03)

(7) SPECIAL SERVICES DIVISION.

(a) The Special Services Division is under the responsibility of the Chief Special Services Officer.

(1) In addition to the duties listed in §9304.04(B) through §9304.04(H):

(a) He will assume and discharge the duties of the Launch Team Commander in the absence of the Launch Team Commander, Launch Team Executive Officer, Chief Operations Officer, Chief Security Officer, Chief Engineering

Officer, Science
officer, and
Chief Medical
Officer. (SEE
§9304.01)
[b] He will
assume and
discharge the
duties of the
Launch Team
Executive
Officer in the absence of
the Launch Team
Executive
Officer, Chief
Operations
Officer, Chief
Security Officer,
Chief Engineering
Officer, Science
Officer, and
Chief Medical
Officer. (SEE
§9304.03)

(9) CADET CORPS UNIT.

(a) The Cadet Corps Unit is
under the responsibility of
the Cadet Corps Commandant.

[1] In addition to
the duties listed
in §9304.04(B)
t h r o u g h
§9304.04(H):

[a] he will
assume and
discharge the
duties of the
Launch Team
Commander in the
absence of the
Launch Team
Commander,
Launch Team
Executive
Officer, Chief
Operations
Officer, Chief
Security Offi-
cer, Chief
Engineering
Officer, Science

Officer, Chief
Medical Officer,
and (SEE
§9304.02)
[b] He will
assume and
discharge the
duties of the
Launch Team
Executive Officer
in the absence of
the Launch Team
Executive
Officer, Chief
Operations
Officer, Chief
Security Officer,
Chief Engineering
Officer, Science
Officer, Chief
Medical Officer,
and Logistics
Officer. (SEE
§9304.03)
[c] The Cadet
Corps Commandant
is responsible to
the commanding
officer and the
first officer for
the supervision
of the Youth
Leadership of the
Cadet Corps, and
all activities
and advancement
of the youth. He
may appoint adult
advisors to help
him in his
duties. The
Cadet Corps
Commandant and
his advisors
should be
responsible
adults,
preferably
parents of the
youth.

(B) A launch team Division Officer is

responsible to the Launch Team Commander and the Launch Team Executive Officer for the officer and enlisted members within his division.

(C) A Launch team Division Officer is responsible for keeping track of promotion requirements and points for those within his division.

(D) A launch team Division Officer contacts members within his division concerning dates, locations, times and any changes in plans concerning meetings, parties, events, etc.

(E) A launch team Division Officer is responsible for recruiting and division activities that are independent from launch team activities.

(F) A launch team Division Officer is responsible for submitting a report once a month to the Launch Team Executive Officer concerning the status of his division.

(G) A launch team Division Officer performs duties as may be required from time to time by membership within his division.

(H) A launch team Division Officer holds conferences with each member in his division concerning advancement in rank, morale, problems, suggestions, etc.

§ 9304.05 Launch Team Staff Officers.

(A) Launch team Staff Officers are officers who do not stand in line to command the Launch Team should the Launch Team Commander, and Launch Team Executive Officer be absent and unable to perform their duties, however perform specific duties important to the functioning of the launch team.

(B) Staff Officers include the following officers:

- (1) Launch Team Civil Affairs Officer.
- (2) Launch Team Records Officer.
- (3) Launch Team Training Officer.
- (4) Launch Team Parser.

§ 9304.06 Launch Team Civil Affairs Officer.

(A) The Launch Team Civil Affairs Officer shall hold the responsibility of scheduling and running of all charity and fund-raising events. All events shall be scheduled as far in advance as practical. Such

scheduling shall be made during the Launch Team Executive Staff Meeting.

(B) The Launch Team Civil Affairs Officer shall be responsible for all matters concerning building and maintaining membership.

(C) The Launch Team Civil Affairs Officer oversees recruiting officers and/or petty officers assigned within the individual divisions.

§ 9304.07 Launch Team Secretary.

(A) The Launch Team Secretary (henceforth Launch Team "Records Officer") shall keep minutes of the proceedings of the meetings of the Launch Team and make proper record of the same, which shall be attested to by him.

(B) The Records Officer shall report the activities of these functions at the regular scheduled monthly meeting. This report, or "reading of the minutes" shall be approved by voice vote of the chapter members.

(C) The Records Officer shall handle all correspondence of the Launch Team and shall perform such duties as may be required of him by the membership.

§ 9304.08 Launch Team Training Officer.

(A) The Launch Team Training Officer introduces Launch Team by-laws, regulations, and procedure to new members.

(B) The Launch Team Training Officer interviews new members concerning interests outside of STARFLEET, expectations of the Launch Team, special abilities that would benefit the petitioning organization, and so on. Once information is obtained, it is provided to the command staff and to the division officer when the new member chooses a division for his assignment.

(C) The Training Officer introduces new members to the Launch Team Commander, and arranges a time for one-on-one discussion between the Launch Team Commander and the new member.

(D) The Launch Team Training Officer provides information concerning rank, schools, positions and divisions, and what each has to offer.

(E) The Launch Team Training Officer

introduces new members to the general membership.

(F) The Launch Team Training Officer provides membership packets to new members.

(G) The Launch Team Training Officer introduces new members to the division head of the division to which the new member has chosen for his assignment, and arranges a time for one-on-one discussion between the division head and the new member.

(H) The Launch Team Training Officer assists new and older members alike in matters concerning STARFLEET correspondence courses.

CHAPTER 9305: RANKS AND PROMOTIONS

§ 9305.01 Ranks and Positions in General.

(A) In all STARFLEET Chapters, all members in good standing of STARFLEET. The International Star Trek Fan Association, are assigned fictional rank and position within the structure of their chapter.

(B) The promotion system of the Maximillian was created to recognize service to the chapter and to STARFLEET. It has been designed to simulate the paramilitary aspects of STARFLEET as seen in Star Trek and to recognize contributions and achievements by our members in a fair and equitable manner, and to tie into the larger, international organization to which we are all a part.

(C) Even though many members of STARFLEET are adults, we still have the hearts of children and still like to play and pretend. Members who so desire may hold a fictional 'rank' in our organization upon granting of Shuttle status, and can earn promotions through doing good works and becoming involved in STARFLEET and chapter activities.

(D) It is very important to remember that ranks really only reflect the length of service in the organization and a member's level of involvement.

(E) STARFLEET has found through experience that members do in fact care a great deal about their ranks and the Maximillian does not want to diminish that intensity by

cheapening the promotion process. Thus, the following promotion requirements have been designed with the intent of make rank something to be proud of as well as something to be earned.

(F) Many STARFLEET chapters may have several members at Commander rank, but the rank may have been easily obtained and thus mean very little to the member. Like on our support ship, the U.S.S. Columbus you work for it, so wear it proudly!

§ 9305.02 Rank Structure.

Ranks for the Maximillian upon attaining Shuttlecraft status with STARFLEET will be as follows:

- (A) JUNIOR ENLISTED RANKS.
 - (1) Crewman Recruit.
 - (2) Crewman Apprentice.
 - (3) Crewman.
- (B) PETTY OFFICERS.
 - (1) Petty Officer Third Class.
 - (2) Petty Officer Second Class.
 - (3) Petty Officer First Class.
- (C) CHIEF PETTY OFFICERS.
 - (1) Chief Petty Officer.
 - (a) Command Chief Petty Officer.
 - (2) Senior Chief Petty Officer.
 - (a) Command Senior Chief Petty Officer.
 - (3) Master Chief Petty Officer.
 - (a) Command Master Chief Petty Officer.
 - (4) Master Chief Petty Officer of STARFLEET.
- (D) OFFICER CANDIDATES.
 - (1) Officer Candidate.
 - (2) Midshipman Fourth Class.
 - (3) Midshipman Third Class.
 - (4) Midshipman Second Class.
 - (5) Midshipman First Class.
 - (6) Cadet Fourth Class.
 - (7) Cadet Third Class.
 - (8) Cadet Second Class.
 - (9) Cadet First Class.
 - (10) Cadet Petty Officer Third Class.
 - (11) Cadet Petty Officer Second Class.

- (12) Cadet Petty Officer First Class.
- (13) Cadet Chief Petty Officer.
- (14) Cadet Ensign.
- (15) Cadet Lieutenant.
- (16) Cadet Commander.
- (17) Cadet Captain.
- (18) Acting Ensign.
- (19) Acting Lieutenant Junior Grade.
- (E) JUNIOR COMMISSIONED OFFICERS.
 - (1) Ensign.
 - (2) Lieutenant Junior Grade.
 - (3) Lieutenant.
 - (4) Lieutenant Commander.
- (F) SENIOR COMMISSIONED OFFICERS.
 - (1) Commander.
 - (2) Captain.
 - (3) Fleet Captain.
- (G) FLAG GRADE COMMISSIONED OFFICERS.
 - (1) Commodore.
 - (2) Rear Admiral.
 - (3) Vice Admiral.
 - (4) Admiral.
- (H) SPECIAL FLAG GRADE COMMISSIONED OFFICER.
 - (1) Fleet Admiral.

§ 9305.03 Rank Policy.

(A) Unless a member holds a rank from a previous membership of any STARFLEET chapter, or if a member is granted a rank by the commanding officer of the support ship, U.S.S. Columbus, no individual who is a member of the Maximillian will be granted any rank until the Maximillian officially becomes a shuttle.

(B) All ranks earned from chapters to which you were previously a member, if higher than what is authorized by the Maximillian team leader will be recognized by the Maximillian, provided that said member who holds an officer's rank has passed STARFLEET Officers' Training School (OTS). ALL COMMISSIONED OFFICERS OF THE MAXIMILLIAN MUST HAVE PASSED AT LEAST OTS.

(C) Only ranks that are legitimately granted from other STARFLEET Chapters, or by STARFLEET executive committee will be recognized by the Maximillian. Rank granted from chapters of other Star Trek fan associations such as IPT, Starfleet Command (not to be confused with STARFLEET), and independent chapters with no association to any state, national, or international organization, to

name a few; are not recognized by the Maximillian upon transfer.

(D) Upon Maximillian's commissioning from shuttle status to full starship status, all STARFLEET members belonging to Shuttle Maximillian at the time of commissioning will be granted 80 promotion points towards their next rank.

(E) All STARFLEET members who join the Maximillian after her commissioning as a full-status STARFLEET chapter shall hold the entry rank of CREWMAN RECRUIT.

(1) Upon completion of OTS, Officer Candidates are promoted to the rank of ENSIGN, provided the individual is age sixteen (16) years or older. From there, they will be promoted as prescribed in the promotion system detailed in §9305.04 and §9305.05.

(2) Upon completion of OTS or STARFLEET Academy Cadet School (SACS), Officer Candidates who are age ten (10) years of age, but have not yet had their sixteenth (16) birthday will be promoted to the rank of CADET FOURTH CLASS. From there, they will be promoted as prescribed in the promotion system detailed in §9305.04 and §9305.05. Officer Candidates who are below the age of (10) will hold the midshipman ranks as detailed in §9305.05(X) through §9305.05(W).

(F) During correspondence between members, no mention of rank or position shall be used on the envelope, especially in cases where a member to which the letter is from or to whom the letter is being sent may be a soldier, sailor, marine or airman in the United States Military; or if the letter is to a citizen of another country.

(1) Trouble may result from a letter in which Private Jones is referred to Lieutenant Jones.

(2) A citizen of some nations who would receive a letter referring to him as a military officer or enlisted personnel, especially if he had never served in the military, could get into considerable trouble.

(G) Military Enlisted members or prior service Enlisted men will receive an entry-level rank into this Organization equivalent to the rank they currently hold or last rank they held in the military, in honor of their service to the country.

(H) Military Officers or former military officers will receive the entry-level rank of Chief Petty Officer, until they have successfully completed Officers Training School. Upon successful completion of OTS, this member will be promoted to the equivalent rank to that which they hold in the actual service or the rank that they last held in the service-SO LONG AS THAT RANK IS AT OR BELOW COMMANDER/LIEUTENANT COLONEL. If the rank is above this level, then the officer in question shall hold the rank of Commander, until promoted higher by STARFLEET.

§ 9305.04 Promotion Points.

To make promotions fair and unbiased, a system of earning promotion points has been adopted by most chapters of STARFLEET. After serious consideration concerning point values, the proceeding activities will have the following point values:

[A] 2 POINTS.

(1) All quarter, semester, six-week, nine-week grading period school performance ratings at grade C within the following types of educational institutions:

- (a) Elementary School.
- (b) Junior High School.
- (c) High School.
- (d) Vocational School.
- (e) Technical School.
- (f) Junior College.
- (g) College.
- (h) University.

[B] 3 POINTS.

- (1) Attending a Star Trek, gaming, comic book, or science fiction convention within and including 200 miles of Marion, Ohio.
- (2) Chapter newsletter articles or artwork.

[C] 4 POINTS.

- (1) STARFLEET Communiqué articles or

artwork.

(2) All quarter, semester, six-week, nine-week grading period school performance ratings at grade B within the following types of educational institutions:

- (a) Elementary School.
- (b) Junior High School.
- (c) High School.
- (d) Vocational School.
- (e) Technical School.
- (f) Junior College.
- (g) College.
- (h) University.

[D] 5 POINTS.

- (1) General Membership meetings.
- (2) Command Staff Meetings.
- (3) Maximillian Role-Playing Game sessions (Details still to be worked out with for this with the Gaming group).
- (4) Division Officer Report (Division Officers or Acting Division Officers Only).
- (5) First Officer Report (First Officer or Acting First Officer Only).
- (6) Special Interest Group Report (SIG Coordinator or representative Only).

[E] 6 POINTS.

(2) All quarter, semester, six-week, nine-week grading period school performance ratings at grade A within the following types of educational institutions:

- (a) Elementary School.
- (b) Junior High School.
- (c) High School.
- (d) Vocational School.
- (e) Technical School.
- (f) Junior College.
- (g) College.
- (h) University.

(3) All quarter, semester, six-week, nine-week grading period school performance ratings at grade PASS within the following types of educational institutions:

- (a) Elementary School.

- (b) Junior High School.
- (c) High School.
- (d) Vocational School.
- (e) Technical School.
- (f) Junior College.
- (g) College.
- (h) University.

(F) 8 POINTS.

- (1) Recruiting a new member for STARFLEET: The International Star Trek Fan Association and for the Maximillian.
- (2) Commanding Officer Service Award.
- (3) Executive Officer Service Award.
- (4) Division Officer Service Award.
- (5) Division Chief Petty Officer Service Award.
- (6) Department Officer Service Award.
- (7) Department Petty Officer Service Award.

(G) 10 POINTS.

- (1) Awards and commendations outside of STARFLEET.
- (2) Crewman of the Year Award (Criteria to be determined by the Command Staff).
- (3) Charity events.
- (4) Working at a Convention either as a member of the Convention staff, or working a recruiting table for STARFLEET and/or the Maximillian.
- (5) Perfect Attendance for the Year Award.
- (6) Arabic Translator Ribbon.
- (7) Chinese Translator Ribbon.
- (8) French Translator Ribbon.
- (9) German Translator Ribbon.
- (10) Greek Translator Ribbon.
- (11) Hebrew Translator Ribbon.
- (12) Latin Translator Ribbon.
- (13) Japanese Translator Ribbon.
- (14) Persian Translator Ribbon.
- (15) Klingon Translator Ribbon.
- (16) Roman Translator Ribbon.
- (17) Russian Translator Ribbon.
- (18) Sanskrit Translator Ribbon.
- (19) Signing Ribbon.
- (20) Spanish Translator Ribbon.

(H) 12 POINTS.

- (1) Chapter Achievement Award.
- (2) Division of the Year Award.
 - (a) Awarded to every member of the division earning the award, regardless of rank, position, or tenure within the organization.

(I) 15 POINTS.

- (1) Passing STARFLEET's Officers' Training School (OTS).
- (2) Passing STARFLEET's Officers' Command College (OCC).
- (3) Chapter of the Year Award / Rookie Chapter of the Year Award.

(a) Awarded to every STARFLEET member in good standing who was a member, regardless of rank, position, or tenure within the organization, of the Maximillian at the time the chapter was presented this award.

(4) Members who are students who attain Honorable Mention within their educational institution, including the following types:

- (a) Elementary School.
- (b) Junior High School.
- (c) High School.
- (d) Vocational School.
- (e) Technical School.
- (f) Junior College.
- (g) College.
- (h) University.

(5) Commander's Award of Merit.

(J) 20 POINTS.

(i) Members who are students who attain Honor Roll or Dean's List within their educational institution, including the following types:

- (a) Elementary School.
- (b) Junior High School.
- (c) High School.
- (d) Vocational School.
- (e) Technical School.
- (f) Junior College.
- (g) College.

- (h) University.
- (I) Making or purchasing your FIRST Starfleet Uniform from any episode of Classic Trek, Next Gen, DS9, or from any motion picture. If you already have a Starfleet uniform, then this 20 points is automatically earned.
- (a) Uniforms of members should be accurate according to rank and position within the organization.
- (K) 25% OF GRADE.
- (1) Successfully passing any of the other STARFLEET correspondence examinations.
- (L) 25 POINTS.
- (1) Graduate from High School with a high school diploma.
- (2) STARFLEET Distinguished Service Award.
- (M) 26 POINTS.
- (1) Graduate with an Associate Degree in any technology or major of your choice from one of the following types of educational institutions:
- (a) Vocational School.
- (b) Technical School.
- (c) Junior College.
- (d) College.
- (e) University.
- (N) 28 POINTS.
- (1) Graduate with a Bachelor Degree in any technology or major of your choice from one of the following types of educational institutions:
- (a) Technical School.
- (b) College.
- (c) University.
- (O) 30 POINTS.
- (1) Graduate with a Master's Degree in any technology or major of your choice from one of the following types of educational institutions:
- (a) College.
- (b) University.
- (P) 40 POINTS.
- (1) Graduate with a PhD in any technology or major of your choice from one of the following types of educational institutions:
- (a) College.
- (b) University.
- (Q) 80 POINTS.
- (1) Members of STARFLEET and Maximillian at the time of attaining Full Chapter Status.
- (R) PROMOTION TO LIEUTENANT.
- (1) First appointment to the Command Staff (other than appointments to CO or XO positions).
- (a) Said officer must hold either the rank of ENSIGN or the rank of LIEUTENANT JUNIOR GRADE.
- (b) This rank is temporary for the first four months of office, after which it becomes permanent.
- (S) PROMOTION TO LIEUTENANT COMMANDER.
- (1) First appointment to the position of Executive Officer, provided the individual holds a commissioned rank below the rank of LIEUTENANT COMMANDER.
- (T) PROMOTION TO CAPTAIN, FLEET CAPTAIN, COMMODORE, REAR ADMIRAL, VICE ADMIRAL, OR ADMIRAL.
- (1) Promotions to the rank of CAPTAIN through ADMIRAL is reserved for STARFLEET. The Maximillian will recognize any such rank as appointed by STARFLEET.
- (U) PROMOTION TO FLEET ADMIRAL.
- (1) Elected by the general membership of STARFLEET. The International Star Trek fan Association.
- [9305.05 Promotion Requirements.**
- Although some of the promotion requirements have been established, a working plan for promotion boards and procedures will be determined by the Command Staff Board. What we have so far is the following:
- (A) CREWMAN RECRUIT (CNR).
- (1) Entry Level Rank.
- (2) Must be a member in good standing with STARFLEET and

them out.

In the meantime, have fun.
Your Communist comrade CDR Greg
out.

Awards for the Maximillian

Awards that are currently available include the following, and are to be worn in this order:

FOR PERSONAL ACHIEVEMENT:

01. COMMANDER'S AWARD OF MERIT
02. CHAPTER ACHIEVEMENT AWARD
03. OFFICER OF THE YEAR AWARD
04. PETTY OFFICER OF THE YEAR AWARD
05. CREWMAN OF THE YEAR AWARD
06. CADET OF THE YEAR AWARD
07. CHAPTER FIVE-YEAR MISSION AWARD
08. CHAPTER GOOD CONDUCT AWARD
09. PERFECT ATTENDANCE FOR THE YEAR AWARD
10. COMMANDING OFFICER SERVICE AWARD
11. COMMAND MASTER CHIEF PETTY OFFICER SERVICE AWARD
12. EXECUTIVE OFFICER SERVICE AWARD
13. DIVISION OFFICER SERVICE AWARD
14. DIVISION CHIEF PETTY OFFICER SERVICE AWARD
15. DEPARTMENT OFFICER SERVICE AWARD
16. DEPARTMENT PETTY OFFICER SERVICE AWARD
17. RECOGNITION FOR NON-CHAPTER ACHIEVEMENTS

FOR EDUCATION, REAL OR STARFLEET RELATED:

18. Ph.D. DEGREE RIBBON
19. MASTER'S DEGREE GRADUATION RIBBON
20. BACHELOR'S DEGREE GRADUATION RIBBON
21. ASSOCIATE'S DEGREE GRADUATION RIBBON
22. HIGH SCHOOL GRADUATION RIBBON
23. GENERAL EDUCATION DIPLOMA RIBBON
24. JUNIOR HIGH SCHOOL GRADUATION RIBBON
25. ARABIC TRANSLATOR RIBBON
26. CHINESE TRANSLATOR RIBBON
27. FRENCH TRANSLATOR RIBBON
28. GERMAN TRANSLATOR RIBBON
29. GREEK TRANSLATOR RIBBON
30. HEBREW TRANSLATOR RIBBON
31. LATIN TRANSLATOR RIBBON
32. JAPANESE TRANSLATOR RIBBON
33. PERSIAN TRANSLATOR RIBBON
34. ELINGON TRANSLATOR RIBBON

35. ROMULAN TRANSLATOR RIBBON
36. RUSSIAN TRANSLATOR RIBBON
37. SANSKRIT TRANSLATOR RIBBON
38. SIGNING RIBBON
39. SPANISH TRANSLATOR RIBBON
40. OFFICER'S COMMAND COLLEGE RIBBON
41. S.F.A. POST GRADUATE SCHOOL RIBBON
42. VULCAN ACADEMY OF SCIENCE RIBBON
43. S.F.A. COLLEGE OF COMPUTER SCIENCES RIBBON
44. S.F.A. COLLEGE OF COMMUNICATIONS RIBBON
45. S.F.A. SCHOOL OF ENGINEERING RIBBON
46. S.F.A. COLLEGE OF HISTORY RIBBON
47. S.F.A. MARINE ACADEMY RIBBON
48. S.F.A. COLLEGE OF MEDICINE RIBBON
49. S.F.A. SECURITY SCHOOL RIBBON
50. COLLEGE OF FEDERATION STUDIES RIBBONS
51. S.F.A. SCHOOL OF LINGUISTICS RIBBON
52. S.F.A. OFFICER'S TRAINING SCHOOL RIBBON
53. CHAPTER SERVICE RIBBON

FOR ACTIVITIES ATTENDANCE & VOLUNTEER WORK AT SHOWS AND CONVENTIONS:

54. OVERSEAS CONVENTION VOLUNTEER WORKER RIBBON
55. OUT-OF-STATE CONVENTION VOLUNTEER WORKER RIBBON
56. OHIO CONVENTION VOLUNTEER WORKER RIBBON
57. OVERSEAS CONVENTION ATTENDANCE RIBBON
58. OUT-OF-STATE CONVENTION ATTENDANCE RIBBON
59. OHIO CONVENTION ATTENDANCE RIBBON
60. SWIFT-N-SPILL VICTIM RIBBON
61. SWIFT-N-SPILL WITNESS RIBBON

TO THE CHAPTER AS A WHOLE:

62. CHAPTER OF THE YEAR AWARD
63. ROOKIE CHAPTER OF THE YEAR AWARD

TO A DIVISION AS A WHOLE:

64. DIVISION OF THE YEAR AWARD
65. MOST IMPROVED DIVISION OF THE YEAR AWARD

Promotions.

Per order of Commanding Officer, U.S.S. *Columbus* (NCC-2006), as of 01 October 1993, Officer Candidate Gregory Dunn is promoted to the rank of Lieutenant Commander.

Recognition for Service

- the *Maximillian*.
- (B) CREWMAN APPRENTICE (CNA).
 (1) Successfully complete CHAPTER ORIENTATION COURSE as presented by the Chapter Training Officer.
 (2) Must be a member in good standing with STARFLEET and the *Maximillian*.
- (C) CREWMAN (CMN).
 (1) Be active for at least three (3) months time in STARFLEET.
 (2) Earn at least 50 promotion points since joining.
 (3) Must be a member in good standing with STARFLEET and the *Maximillian*.
- (D) PETTY OFFICER THIRD CLASS [PO3].
 (1) Must be at least thirteen (13) years of age.
 (2) Be active for at least six (6) months time in grade as a CREWMAN [CMN].
 (3) Successfully complete the chapter's PETTY OFFICER COURSE.
 (4) Earn at least 100 promotion points as a CMN.
 (5) Must be a member in good standing with STARFLEET and the *Maximillian*.
- (E) PETTY OFFICER SECOND CLASS [PO2].
 (1) Be active for at least 6 months time in grade as a PETTY OFFICER THIRD CLASS [PO3].
 (2) Earn at least 125 promotion points as a PO1.
 (3) Must be a member in good standing with STARFLEET and the *Maximillian*.
- (F) PETTY OFFICER FIRST CLASS [PO1].
 (1) Be active for at least 6 months time in grade as a PETTY OFFICER THIRD CLASS [PO2].
 (2) Earn at least 150 promotion points as a PO2.
 (3) Must be a member in good standing with STARFLEET and the *Maximillian*.
- (G) CHIEF PETTY OFFICER [CPO].
 (1) Be active for at least 9 months time in grade as a PETTY OFFICER FIRST CLASS [PO1].
 (2) Successfully complete the ship's CHIEF PETTY OFFICER COURSE.
 (3) Earn at least 250 promotion points as a PO1.
 (4) Must have approval of Division Head for promotion.
 (5) Must be a member in good standing with STARFLEET and the *Maximillian*.
- (H) SENIOR CHIEF PETTY OFFICER [SCPO].
 (1) Be active for at least 9 months time in grade as a CHIEF PETTY OFFICER [CPO].
 (2) Earn at least 300 promotion points as a CPO.
 (3) Must have approval of Division Head for promotion.
 (4) Must be a member in good standing with STARFLEET and the *Maximillian*.
- (I) MASTER CHIEF PETTY OFFICER [MCPO].
 (1) Be active for at least 9 months time in grade as a SENIOR CHIEF PETTY OFFICER [SCPO].
 (2) Earn at least 400 promotion points as a SCPO.
 (3) Must have approval of the majority of the Command Staff Division for promotion.
 (4) Must complete ship's COMMAND CHIEF PETTY OFFICER COURSE.
 (5) Must be a member in good standing with STARFLEET and the *Maximillian*.
- (J) OFFICER CANDIDATE [OC].
 (1) Hold at least the rank of CREWMAN [CMN].
 (2) Submit intention for attending OTS or SACS.
 (3) Must complete OTS or SACS within 3 months of application for OTS or SACS. Failure to do so will result in member's returning to original rank and position.
 (4) Must be a member in good standing with STARFLEET and the *Maximillian*.
- (K) MIDSHIPMAN FOURTH CLASS [MS4].
 (1) Be six (6) years of age or

- younger.
 (2) Successfully complete SACS.
- (L) MIDSHIPMAN THIRD CLASS [MS3].
 (1) Be at least seven (7) years of age, but have not yet reached your tenth (10) birthday.
 (2) Successfully complete SACS.
 (3) Earn 50 promotion points while a MS4.
 (4) Must be a member in good standing with STARFLEET and the Maximilian.
 (5) The permanent rank of CADET FOURTH CLASS is automatically granted upon the Tenth (10) Birthday of any MIDSHIPMAN THIRD CLASS.
- (M) MIDSHIPMAN SECOND CLASS [MS2].
 (1) Be at least eight (8) years of age, but have not yet reached your tenth (10) birthday.
 (2) Successfully complete SACS.
 (3) Earn 60 promotion points while a MS4.
 (4) Must be a member in good standing with STARFLEET and the Maximilian.
 (5) The permanent rank of CADET FOURTH CLASS is automatically granted upon the Tenth (10) Birthday of any MIDSHIPMAN SECOND CLASS.
- (N) MIDSHIPMAN FIRST CLASS [MS1].
 (1) Be at least nine (9) years of age, but have not yet reached your tenth (10) birthday.
 (2) Successfully complete SACS.
 (3) Earn 60 promotion points while a MS4.
 (4) Must be a member in good standing with STARFLEET and the Maximilian.
- (O) CADET FOURTH CLASS [CDT4].
 (1) Be at least ten (10) years of age, but have not yet reached your sixteenth (16) birthday.
 (2) Successfully complete SACS or OTS.
 (3) Earn 80 promotion points while a MS4.
 (a) This requirement is waived for any officer candidate ten (10) years of age or older.
- (4) Must be a member in good standing with STARFLEET and the Maximilian.
 (5) The permanent rank of ENSIGN is automatically granted upon the Sixteenth (16) Birthday of any CADET FOURTH CLASS.
- (P) CADET THIRD CLASS [CDT3].
 (1) Be at least ten (10) years of age, but have not yet reached your sixteenth (16) birthday.
 (2) Be active at most 3 months time in grade as a CADET FOURTH CLASS [CDT4].
 (3) Earn 100 promotion points
 (4) Must be a member in good standing with STARFLEET and the Maximilian.
 (5) The permanent rank of ENSIGN is automatically granted upon the Sixteenth (16) Birthday of any CADET THIRD CLASS.
- (Q) CADET SECOND CLASS [CDT2].
 (1) Be at least ten (10) years of age, but have not yet reached your sixteenth (16) birthday.
 (2) Be active at least 3 months time in grade as a CADET THIRD CLASS [CDT3].
 (3) Earn at least 150 promotion points while a CDT3.
 (4) Must be a member in good standing with STARFLEET and the Maximilian.
 (5) The permanent rank of ENSIGN is automatically granted upon the Sixteenth (16) Birthday of any CADET SECOND CLASS.
- (R) CADET FIRST CLASS [CDT1].
 (1) Be at least ten (10) years of age, but have not yet reached your sixteenth (16) birthday.
 (2) Be active at least 3 months time in grade as a CADET THIRD CLASS [CDT3].
 (3) Earn at least 150 promotion points while a CDT2.
 (4) Must be a member in good

standing with STARFLEET and the Maximilian.

(5) The permanent rank of ENSIGN is automatically granted upon the Sixteenth (16) Birthday of any CADET FIRST CLASS.

(S) CADET PETTY OFFICER THIRD CLASS [CDP3].

(1) Appointed by the Commandant of the Cadet Corps.

(2) CADET PETTY OFFICERS THIRD CLASS hold any of the following positions within the Cadet Corps:

(a) Cadet Corps Records Officer.

(b) Cadet Corps Librarian.

(c) Cadet Corps Logistics Officer.

(d) Cadet Corps Civil Affairs Officer.

(3) This rank is held by the member ONLY while filling this position. After the member leaves office, he returns to his original rank (CDT3, CDT2, CDT1).

(4) Must hold at least a C average in school.

(5) Must be a member in good standing with STARFLEET and the Maximilian.

(6) The permanent rank of ENSIGN is automatically granted upon the Sixteenth (16) Birthday of any CADET PETTY OFFICER THIRD CLASS.

(T) CADET PETTY OFFICER SECOND CLASS [CDP2].

(1) Must have previously been at least a Cadet Third Class.

(2) Voted upon by the youth membership of the Cadet Corps Squad in question, with the approval of the Cadet Corps Commandant.

(3) CADET PETTY OFFICERS SECOND CLASS hold the position of Assistant Squad Leader.

(4) This rank is held by the member ONLY while filling this position. After the member leaves office, he returns to his original rank (CDT3, CDT2, CDT1).

(5) Must hold at least a C average in school.

(6) Must be a member in good standing with STARFLEET and the Maximilian.

(7) The permanent rank of ENSIGN is automatically granted upon the Sixteenth (16) Birthday of any CADET PETTY OFFICER SECOND CLASS.

(U) CADET PETTY OFFICER FIRST CLASS [CDP1].

(1) Must have previously been at least a Cadet Third Class.

(2) Voted upon by the youth membership of the Cadet Corps Platoon in question, with the approval of the Cadet Corps Commandant.

(3) CADET PETTY OFFICER FIRST CLASS hold the position of Assistant Platoon Leader.

(4) This rank is held by the member ONLY while filling this position. After the member leaves office, he returns to his original rank (CDT3, CDT2, CDT1).

(5) Must hold at least a C average in school.

(6) Must be a member in good standing with STARFLEET and the Maximilian.

(7) The permanent rank of ENSIGN is automatically granted upon the Sixteenth (16) Birthday of any CADET PETTY OFFICER FIRST CLASS.

(V) CADET CHIEF PETTY OFFICER [CCPO].

(1) Must have previously been at least a Cadet Third Class.

(2) Voted upon by the youth membership of the Cadet Corps, with the approval of the Cadet Corps Commandant.

(3) CADET PETTY OFFICERS SECOND CLASS hold the position of Cadet Corps Assistant Company Commander.

(4) This rank is held by the member ONLY while filling this position. After the member leaves office, he returns to his original rank (CDT3, CDT2, CDT1).

(5) Must hold at least a C average in school.

(6) Must be a member in good

standing with STARFLEET and the Maximilian.

(7) The permanent rank of ENSIGN is automatically granted upon the Sixteenth (16) Birthday of any CADET CHIEF PETTY OFFICER.

(W) CADET ENSIGN [CENS].

(1) Must have previously been at least a Cadet Third Class.

(2) Appointed by Commandant of the Cadet Corps.

(3) CADET ENSIGNS hold the position of Team Leader.

(4) This rank is held by the member ONLY while filling this position. After the member leaves office, he returns to his original rank (CDT3, CDT2, CDT1).

(5) Must hold at least a C average in school.

(6) Must be a member in good standing with STARFLEET and the Maximilian.

(7) The permanent rank of ENSIGN is automatically granted upon the Sixteenth (16) Birthday of any CADET ENSIGN.

(X) CADET LIEUTENANT [COLT].

(1) Must have previously been at least a Cadet Second Class.

(2) Voted upon by the youth membership of the Cadet Corps Squad in question, with the approval of the Cadet Corps Commandant.

(3) CADET LIEUTENANTS hold the position of Squad Leader.

(4) This rank is held by the member ONLY while filling this position. After the member leaves office, he returns to his original rank (CDT3, CDT2, CDT1).

(5) Must hold at least a C average in school.

(6) Must be a member in good standing with STARFLEET and the Maximilian.

(7) The permanent rank of ENSIGN is automatically granted upon the Sixteenth (16) Birthday of any CADET LIEUTENANT.

(Y) CADET COMMANDER [CCDR].

(1) Must have previously been at least a Cadet Second Class.

(2) Voted upon by the youth membership of the Cadet Corps Platoon in question, with the approval of the Cadet Corps Commandant.

(3) CADET COMMANDERS hold the position of Cadet Corps Platoon Leader.

(4) This rank is held by the member ONLY while filling this position. After the member leaves office, he returns to his original rank (CDT3, CDT2, CDT1).

(5) Must hold at least a C average in school.

(6) Must be a member in good standing with STARFLEET and the Maximilian.

(7) The permanent rank of ENSIGN is automatically granted upon the Sixteenth (16) Birthday of any CADET COMMANDER.

(Z) CADET CAPTAIN [CCPT].

(1) Must have previously been at least a Cadet Third Class.

(2) Voted upon by the youth membership of the Cadet Corps Platoon in question, with the approval of the Cadet Corps Commandant.

(3) This rank is held by the member ONLY while filling this position. After the member leaves office, he returns to his original rank (CDT3, CDT2, CDT1).

(4) CADET CAPTAIN holds the position of Cadet Corps Company Commander.

(5) Must hold at least a C average in school.

(6) Must be a member in good standing with STARFLEET and the Maximilian.

(7) The permanent rank of ENSIGN is automatically granted upon the Sixteenth (16) Birthday of any CADET CAPTAIN.

[AA] ACTING ENSIGN [AENS].

- (1) Be active at least 8 months as a CADET FIRST CLASS [CDT1].
- (2) Appointment by Commanding Officer with recommendation of the Command Staff Division.
- (3) Earn at least 250 promotion points while a CDT1.
- (4) ACTING ENSIGNS hold the position of Junior Advisor to the Cadet Corps Commandant.
- (5) Must hold at least a C average in school.
- (6) Must be at least 13 years of age.
- (7) Must be a member in good standing with STARFLEET and the Maximilian.
- (8) The permanent rank of ENSIGN is automatically granted upon the Sixteenth Birthday of any ACTING ENSIGN.

[AB] ENSIGN [ENS].

- (1) Must be at least 16 years of age.
- (2) Complete STARFLEET OFFICERS' TRAINING SCHOOL (OTS).
- (3) Earn at least 35 promotion points while a CDT4.
- (4) Must be a member in good standing with STARFLEET and the Maximilian.

[AC] ACTING LIEUTENANT JUNIOR GRADE [ALTJ].

- (1) This rank is intended for the Cadet Corps only.
- (2) Be active at least 8 months as ACTING ENSIGN [AENS].
- (3) Earn at least 100 promotion points while a AENS.
- (4) Appointment by Commanding Officer with recommendation of the Command Staff Division.
- (5) ACTING LIEUTENANT JUNIOR GRADE hold the position of Junior Advisor to the Cadet Corps Commandant.
- (6) Must hold at least a C average in school.
- (7) Must be a member in good standing with STARFLEET and the Maximilian.

(8) The permanent rank of LIEUTENANT JUNIOR GRADE is automatically granted upon the Sixteenth Birthday of any ACTING LIEUTENANT JUNIOR GRADE.

[AD] LIEUTENANT JUNIOR GRADE [LTJG].

- (1) Be active at least 4 months time in grade as an ENSIGN [ENS].
- (2) Earn at least 125 promotion points while an ENS.
- (3) Must be a member in good standing with STARFLEET and the Maximilian.

[AE] LIEUTENANT [LT].

- (1) Be active at least 8 months time in grade as a LIEUTENANT JUNIOR GRADE [LTJG].
- (2) Earn at least 180 promotion points while a LTJG.
- (3) Must be a member in good standing with STARFLEET and the Maximilian.

[AF] LIEUTENANT COMMANDER [LCDR].

- (1) Be active at least 8 months time in grade as a LIEUTENANT [LT].
- (2) Earn at least 330 promotion points while a LT.
- (3) Must be a member in good standing with STARFLEET and the Maximilian.

[AG] COMMANDER [CDR].

- (1) Be active at least 12 months time in grade as a LIEUTENANT COMMANDER [LCDR].
- (2) Earn at least 430 promotion points while a LCDR.
- (3) Successfully complete STARFLEET OFFICERS' COMMAND COLLEGE (OCC).
- (4) Obtain recommendation from Command Staff Division.
- (5) Must be a member in good standing with STARFLEET and the Maximilian.

[AH] CAPTAIN [CAPT].

- (1) Appointed by STARFLEET Executive Committee.
- (2) Must be a member of STARFLEET in good standing.

[AI] FLEET CAPTAIN [FCPT].

- (1) Appointed by STARFLEET Executive

- Committee.
 (2) Must be a member of STARFLEET in good standing.
- (AJ) COMMODORE [COM].
 (1) Appointed by STARFLEET Executive Committee.
 (2) Must be a member of STARFLEET in good standing.
- (AK) REAR ADMIRAL [RADM].
 (1) Appointed by STARFLEET Executive Committee.
 (2) Must be a member of STARFLEET in good standing.
- (AL) VICE ADMIRAL [VADM].
 (1) Appointed by STARFLEET Executive Committee.
 (2) Must be a member of STARFLEET in good standing.
- (AM) ADMIRAL [ADM].
 (1) Appointed by STARFLEET Executive Committee.
 (2) Must be a member of STARFLEET in good standing.
- (AN) FLEET ADMIRAL [FADM].
 (1) Elected by majority vote by STARFLEET membership. Details covering the vote for Fleet Admiral are found in the Membership Handbook and the STARFLEET Constitution.
 (2) Must be a member in good standing with STARFLEET.

§ 9305.06 Promotion Boards.

- (A) Before any individual receives a promotion, said member must pass a promotion board, which will review the individual's activity record to see whether or not he or she had met the requirements for promotion to the next rank.
- (B) Procedure for calling a promotion board for a member is as follows:
- (1) When a member has fulfilled the prescribed requirements in §9305.05 for his next rank, he fills out a promotion application and turns it in to his Division Officer.
- (a) If the applicant is a Division Officer, then he must turn the application in to the Executive Officer.
- (2) If the Division Officer concurs

with the information provided according to his records, and approves the application for review, the Division Officer presents the promotion application to the Executive Officer. A date, time and place (usually just before the next membership meeting begins) is then determined by the Division Officer, Executive Officer, and Commanding Officer.

(3) The Promotion Board is held with the applicant, reviewing the activity level of the applicant, time in grade, and promotion points.

(a) Promotion Boards for applicants for ranks CMA, and CMN shall consist of the following members:

- (1) Training Officer (Presiding).
- (2) Command Master Chief Petty Officer.
- (3) Division Officer.

(b) Promotion Boards for applicants for ranks PO3, PO2, and PO1 shall consist of the following members:

- (1) Division Officer (Presiding).
- (2) Command Master Chief Petty Officer.
- (3) Another officer (other than the CO), regardless of rank or position, as determined by the XO.

(c) Promotion boards for applicants for ranks CPO, SCPO shall consist of the following members:

- (1) Executive Officer (Presiding).
 - (2) Command Master Chief Petty Officer
 - (3) Division Officer.
 - (4) 2 other Division Officers of XO's choice.
- (d) Promotion boards for

applicants for rank of MCPO shall consist of the following members:

- [1] Commanding Officer (Presiding).
- [2] Command Master Chief Petty Officer.
- [3] Command Staff.

(e) Promotion boards for applicants for rank of MS4, MS1, MS2, MS1, CDT4, CDT3, CDT2, CDT1 shall consist of the following members:

- [1] Senior Ranking Cadet (Presiding).

[4] The Senior Ranking Cadet presides under the supervision of the Cadet Corps Commandant.

- [2] Two Senior Division Cadets.

[3] Cadet Corps Commandant.

(f) If there too few cadets to conduct a proper Promotion Board, the Board for applicants for rank of MS4, MS3, MS2, MS1, CDT4, CDT3, CDT2, CDT1 shall consist of the following members:

- [1] Cadet Corps Commandant (Presiding).

[2] Division Officer.

[3] A Junior Officer [LTJG or ENS] of the XO's choice.

(g) Promotion boards for applicants for ranks ENS, and LTJG shall consist of the following members.

- [1] Executive Officer (Presiding)

[2] Division Officer.

[3] One other Division officer.

(h) Promotion boards for applicants for ranks LT, and LCDR shall consist of the following members:

- [1] Executive Officer.

[2] Second Officer.

[3] Two other Division Officers.

(i) Promotion boards for applicants for rank of CDR shall consist of the following members:

- [1] Commanding Officer (Presiding).

[2] Command Staff.

(4) Approval for promotion by the board must be unanimous before forwarding it to the Commanding Officer.

(5) Application for promotion is presented to the Commanding Officer along with the individual's record for his approval.

(6) Disapproval at any level from the Division Officer to the Commanding Officer must be explained in writing. Reasons for not promoting an individual may not be of a personal nature.

(7) Upon approval of the Commanding Officer, the promotion is presented at the following Captain's Mast.

§ 9305.07 Captain's Mast.

(A) Captain's Mast is held once every three months to recognize individuals for receiving promotion in rank.

(B) Captain's Masts are held at the general membership meetings of the following months:

- (1) March
- (2) June
- (3) September
- (4) December

CHAPTER 9306: MEETING PROTOCOL

§ 9306.01 General.

[A] This chapter was created to enhance the atmosphere of "starship" discipline during chapter meetings, to enhance the personal importance of "rank" within the Organization, and to encourage members to become more active in the promotion system.

(B) Though this chapter seems somewhat militaristic in nature, no member is required to call another who is superior in rank "sir" or "ma'am," nor are they required to salute any higher ranking member. Addressing one by his rank or position should be used as a way to acknowledge another member's achievements and tenure within the organization.

§ 9306.02 Definitions.

(A) FLAG GRADE COMMISSIONED OFFICERS refers to any member holding the ranks of Commodore (COM), Rear Admiral (RADM), Vice Admiral (VADM), Admiral (ADM), or Fleet Admiral (FADM).

(B) COMMAND GRADE COMMISSIONED OFFICERS refers to any member holding the ranks of Commander (CDR), Captain (CAFT), or Fleet Captain (FCPT).

(C) SENIOR COMMISSIONED OFFICERS refer to members holding the ranks of Lieutenant (LT) or Lieutenant Commander (LCDR).

(D) JUNIOR COMMISSIONED OFFICERS refer to members holding the ranks of Acting Ensign (AENS), Ensign (ENS), Acting Lieutenant Junior Grade (ALTJ), or Lieutenant Junior Grade (LTJG).

(E) OFFICER CANDIDATES refer to members holding the ranks of Officer Candidate (OC), Midshipman Fourth Class (MS4), Midshipman Third Class (MS3), Midshipman Second Class (MS2), Midshipman First Class (MS1), Cadet Fourth Class (CDT4), Cadet Third Class (CDT3), Cadet Second Class (CDT2), Cadet First Class (CDT1), Cadet Petty Officer Third Class (CDP3), Cadet Petty Officer Second Class (CDP2), Cadet Petty Officer First Class (CDP1), Cadet Chief Petty Officer (CCPO), Cadet Ensign (CENS), Cadet Lieutenant (CDLT), Cadet Commander (CCDR), or Cadet Captain, (CCPT).

(F) SENIOR PETTY OFFICERS refer to members holding the ranks of Command Master Chief Petty Officer (CMC), Master Chief Petty Officer (MCPO), Senior Chief Petty Officer (SCPO), or Chief Petty Officer (CPO).

(G) JUNIOR PETTY OFFICERS refer to members holding the ranks of Petty Officer Third Class (PO3), Petty Officer Second Class

(PO2), or Petty Officer First Class (PO1).

(H) ENLISTED NON-PETTY OFFICERS refer to members holding the ranks of Crewman Recruit (CWR), Crewman Apprentice (CWA), or Crewman (CWM).

§ 9306.03 Addressing Commissioned Officers.

(A) FLAG GRADE COMMISSIONED OFFICERS.

[1] A FLEET ADMIRAL may be greeted or addressed in the following manner:

- (a) Admiral
- (b) Admiral <<Last Name>>

[2] An ADMIRAL may be greeted or addressed in the following manner:

- (a) Admiral
- (b) Admiral <<Last Name>>

[3] A VICE ADMIRAL may be greeted or addressed in the following manner:

- (a) Admiral
- (b) Admiral <<Last Name>>

[3] A REAR ADMIRAL may be greeted or addressed in the following manner:

- (a) Admiral
- (b) Admiral <<Last Name>>

[4] A COMMODORE may be greeted or addressed in the following manner:

- (a) Commodore
- (b) Commodore <<Last Name>>

(B) COMMAND GRADE COMMISSIONED OFFICERS.

[1] A FLEET CAPTAIN may be greeted or addressed in the following manner:

- (a) Captain
- (b) Captain <<Last Name>>

[2] A CAPTAIN may be greeted or addressed in the following manner:

- (a) Captain
- (b) Captain <<Last Name>>

[3] A COMMANDER may be greeted or addressed in the following manner:

- (a) Commander
- (b) Commander <<Last Name>>

[4] A CAPTAIN in the medical corps may be greeted or addressed in the following manner:

- (a) Captain
- (b) Captain <<Last Name>>
- (c) Doctor
- (d) Doctor <<Last Name>>

[5] A COMMANDER in the medical corps

may be greeted or addressed in the following manner:

- (a) Commander
- (b) Commander <<Last Name>>
- (c) Doctor
- (d) Doctor <<Last Name>>

(6) A CAPTAIN in the nursing corps may be greeted or addressed in the following manner:

- (a) Captain
- (b) Captain <<Last Name>>
- (c) Nurse
- (d) Nurse <<Last Name>>

(7) A COMMANDER in the nursing corps may be greeted or addressed in the following manner:

- (a) Commander
- (b) Commander <<Last Name>>
- (c) Nurse
- (d) Nurse <<Last Name>>

(8) A Counsellor holding the rank of CAPTAIN may be greeted or addressed in the following manner:

- (a) Captain
- (b) Captain <<Last Name>>
- (c) Counsellor
- (d) Counsellor <<Last Name>>

(9) A Counsellor holding the rank of COMMANDER may be greeted or addressed in the following manner:

- (a) Commander
- (b) Commander <<Last Name>>
- (c) Counsellor
- (d) Counsellor <<Last Name>>

(10) A CAPTAIN in the chaplain corps may be greeted or addressed in the following manner:

- (a) Captain
- (b) Captain <<Last Name>>
- (b) Chaplain
- (d) Chaplain <<Last Name>>

(11) A COMMANDER in the chaplain corps may be greeted or addressed in the following manner:

- (a) Commander
- (b) Commander <<Last Name>>
- (c) Chaplain
- (d) Chaplain <<Last Name>>

(C) SENIOR COMMISSIONED OFFICERS.

(1) A LIEUTENANT COMMANDER may be greeted or addressed in the following manner:

- (a) Commander
- (b) Commander <<Last Name>>
- (c) Mr. <<Last Name>> (if male)
- (d) Mrs./Ms./Miss. <<Last Name>> (if female)

(2) A LIEUTENANT may be greeted or addressed in the following manner:

- (a) Lieutenant
- (b) Lieutenant <<Last Name>>
- (c) Mr. <<Last Name>> (if male)
- (d) Mrs./Ms./Miss. <<Last Name>> (if female)

(3) A LIEUTENANT COMMANDER in the medical corps may be greeted or addressed in the following manner:

- (a) Commander
- (b) Commander <<Last Name>>
- (c) Doctor
- (d) Doctor <<Last Name>>

(4) A LIEUTENANT in the medical corps may be greeted or addressed in the following manner:

- (a) Lieutenant
- (b) Lieutenant <<Last Name>>
- (c) Doctor
- (d) Doctor <<Last Name>>

(5) A LIEUTENANT COMMANDER in the nursing corps may be greeted or addressed in the following manner:

- (a) Commander
- (b) Commander <<Last Name>>
- (c) Nurse
- (d) Nurse <<Last Name>>

(6) A LIEUTENANT in the nursing corps may be greeted or addressed in the following manner:

- (a) Lieutenant
- (b) Lieutenant <<Last Name>>
- (c) Nurse
- (d) Nurse <<Last Name>>

(7) A Counsellor holding the rank of LIEUTENANT COMMANDER may be greeted or addressed in the following

manner:

- (a) Commander
- (b) Commander <<Last Name>>
- (c) Counsellor
- (d) Counsellor <<Last Name>>

(8) A Counselor holding the rank of LIEUTENANT may be greeted or addressed in the following manner:

- (a) Lieutenant
- (b) Lieutenant <<Last Name>>
- (c) Counsellor
- (d) Counsellor <<Last Name>>

(9) A LIEUTENANT COMMANDER in the chaplain corps may be greeted or addressed in the following manner:

- (a) Commander
- (b) Commander <<Last Name>>
- (c) Chaplain
- (d) Chaplain <<Last Name>>

(10) A LIEUTENANT in the chaplain corps may be greeted or addressed in the following manner:

- (a) Lieutenant
- (b) Lieutenant <<Last Name>>
- (c) Chaplain
- (d) Chaplain <<Last Name>>

(D) JUNIOR COMMISSIONED OFFICERS.

(1) A LIEUTENANT JUNIOR GRADE may be greeted or addressed in the following manner:

- (a) Lieutenant
- (b) Lieutenant <<Last Name>>
- (c) Mr. <<Last Name>> [if male]
- (d) Mrs./Ms./Miss. <<Last Name>> [if female]

(2) An ENSIGN may be greeted or addressed in the following manner:

- (a) Ensign
- (b) Ensign <<Last Name>>
- (c) Mr. <<Last Name>> [if male]
- (d) Mrs./Ms./Miss. <<Last Name>> [if female]

(3) A LIEUTENANT JUNIOR GRADE in the medical corps may be greeted or

addressed in the following manner:

- (a) Lieutenant
- (b) Lieutenant <<Last Name>>
- (c) Doctor
- (d) Doctor <<Last Name>>

(4) An ENSIGN in the medical corps may be greeted or addressed in the following manner:

- (a) Ensign
- (b) Ensign <<Last Name>>
- (c) Doctor
- (d) Doctor <<Last Name>>

(5) A LIEUTENANT JUNIOR GRADE in the nursing corps may be greeted or addressed in the following manner:

- (a) Lieutenant
- (b) Lieutenant <<Last Name>>
- (c) Nurse
- (d) Nurse <<Last Name>>

(6) An ENSIGN in the nursing corps may be greeted or addressed in the following manner:

- (a) Ensign
- (b) Ensign <<Last Name>>
- (c) Nurse
- (d) Nurse <<Last Name>>

(7) A Counsellor holding the rank of LIEUTENANT JUNIOR GRADE may be greeted or addressed in the following manner:

- (a) Lieutenant
- (b) Lieutenant <<Last Name>>
- (c) Counsellor
- (d) Counsellor <<Last Name>>

(8) A Counselor holding the rank of ENSIGN may be greeted or addressed in the following manner:

- (a) Ensign
- (b) Ensign <<Last Name>>
- (c) Counsellor
- (d) Counsellor <<Last Name>>

(9) A LIEUTENANT JUNIOR GRADE in the chaplain corps may be greeted or addressed in the following manner:

- (a) Lieutenant
- (b) Lieutenant <<Last Name>>

-CDR Robert Lyon

Over the last year, we have done many things as a group from Role-playing to Conventions; from visiting museums to amusement parks. For the effort everyone has put into this organization, I would like to make the following recognitions. Like anything else, the more one puts into something like this, the more one gets out of it. The list for this year's recognition is as follows:

BRADLEY, CLARENCE:

1. Commander's Award of Merit.
2. Chapter Service Ribbon, with Gold Star.

BROWN, BOB:

1. Division Officer Service Award.
2. Chapter Service Ribbon, with Gold Star.
3. Ohio Convention Attendance Ribbon.

DENNIS, CHUCK:

1. Division Officer Service Award.
2. Chapter Service Ribbon, with Gold Star.
3. Ohio Convention Attendance Ribbon.
4. Swift-N-Spill Witness Ribbon, four times decorated.

DENNIS, CRAIG:

1. Chapter Achievement Award with Gold Star.
2. Division Officer Service Award.
3. Chapter Service Ribbon, with Gold Star.
4. Ohio Convention Volunteer Worker Ribbon.

5. Ohio Convention Attendance Ribbon, twice decorated.
6. Swift-N-Spill Witness Ribbon, four times decorated.

DENNIS, RUTHANN:

1. Chapter Service Ribbon, with Gold Star.

DEWIEL, MARK:

1. Division Officer Service Award.
2. Recognition for Non-Chapter Achievements Ribbon.
3. Chapter Service Ribbon, with Gold Star.

DUNN, GREGORY "BLOBBIN":

1. Chapter Achievement Award with Gold Star.
2. Executive Officer Service Award.
3. Recognition for Non-Chapter Achievements Ribbon.
4. S.F.A. Officer's Training School Ribbon.
5. Chapter Service Ribbon, with Gold Star.
6. Ohio Convention Volunteer Worker Ribbon, Twice decorated.
7. Ohio Convention Attendance Ribbon, Six times decorated.
8. Swift-N-Spill Victim Ribbon.
9. Swift-N-Spill Witness Ribbon, four times decorated.

LENGIEZA, JOE:

1. Department Officer service Award.
2. Chapter Service Ribbon, with Gold Star.

Longberry, Jeff:

1. Division Officer Service

- Name>>
 (c) Chaplain
 (d) Chaplain <<Last Name>>
- [10] An ENSIGN in the chaplain corps may be greeted or addressed in the following manner:
 (a) Ensign
 (b) Ensign <<Last Name>>
 (c) Chaplain
 (d) Chaplain <<Last Name>>
- (1) An ACTING LIEUTENANT JUNIOR GRADE may be greeted or addressed in the following manner:
 (a) Lieutenant
 (b) Lieutenant <<Last Name>>
 (c) Mr. <<Last Name>> [if male]
 (d) Mrs./Ms./Miss. <<Last Name>> [if female]
- (2) An ACTING ENSIGN may be greeted or addressed in the following manner:
 (a) Ensign
 (b) Ensign <<Last Name>>
 (c) Mr. <<Last Name>> [if male]
 (d) Mrs./Ms./Miss. <<Last Name>> [if female]
- (3) An ACTING LIEUTENANT JUNIOR GRADE in the medical corps may be greeted or addressed in the following manner:
 (a) Lieutenant
 (b) Lieutenant <<Last Name>>
 (c) Doctor
 (d) Doctor <<Last Name>>
- (4) An ACTING ENSIGN in the medical corps may be greeted or addressed in the following manner:
 (a) Ensign
 (b) Ensign <<Last Name>>
 (c) Doctor
 (d) Doctor <<Last Name>>
- (5) A LIEUTENANT JUNIOR GRADE in the nursing corps may be greeted or addressed in the following manner:
 (a) Lieutenant
 (b) Lieutenant <<Last Name>>
- (b) Nurse
 (d) Nurse <<Last Name>>
- (6) An ENSIGN in the nursing corps may be greeted or addressed in the following manner:
 (a) Ensign
 (b) Ensign <<Last Name>>
 (c) Nurse
 (d) Nurse <<Last Name>>
- (7) A Counsellor holding the rank of LIEUTENANT JUNIOR GRADE may be greeted or addressed in the following manner:
 (a) Lieutenant
 (b) Lieutenant <<Last Name>>
 (c) Counsellor
 (d) Counsellor <<Last Name>>
- (8) A Counsellor holding the rank of ENSIGN may be greeted or addressed in the following manner:
 (a) Ensign
 (b) Ensign <<Last Name>>
 (c) Counsellor
 (d) Counsellor <<Last Name>>
- (9) A LIEUTENANT JUNIOR GRADE in the chaplain corps may be greeted or addressed in the following manner:
 (a) Lieutenant
 (b) Lieutenant <<Last Name>>
 (c) Chaplain
 (d) Chaplain <<Last Name>>
- (10) An ENSIGN in the chaplain corps may be greeted or addressed in the following manner:
 (a) Ensign
 (b) Ensign <<Last Name>>
 (c) Chaplain
 (d) Chaplain <<Last Name>>
- (E) OFFICER CANDIDATES.
 (1) A LIEUTENANT COMMANDER may be greeted or addressed in the following manner:
 (a) Commander
 (b) Commander <<Last Name>>
 (c) Mr. <<Last Name>> [if male]
 (d) Mrs./Ms./Miss. <<Last Name>>

- Name>> [if female]
- (2) A CADET CAPTAIN may be greeted or addressed in the following manner:
- (a) Cadet
 - (b) Cadet <<Last Name>>
 - (c) Mr. <<Last Name>> [if male]
 - (d) Mrs./Ms./Miss. <<Last Name>> [if female]
- (3) A CADET COMMANDER may be greeted or addressed in the following manner:
- (a) Cadet
 - (b) Cadet <<Last Name>>
 - (c) Mr. <<Last Name>> [if male]
 - (d) Mrs./Ms./Miss. <<Last Name>> [if female]
- (4) A CADET LIEUTENANT may be greeted or addressed in the following manner:
- (a) Cadet
 - (b) Cadet <<Last Name>>
 - (c) Mr. <<Last Name>> [if male]
 - (d) Mrs./Ms./Miss. <<Last Name>> [if female]
- (5) A CADET ENSIGN may be greeted or addressed in the following manner:
- (a) Cadet
 - (b) Cadet <<Last Name>>
 - (c) Mr. <<Last Name>> [if male]
 - (d) Mrs./Ms./Miss. <<Last Name>> [if female]
- (6) A CADET CHIEF PETTY OFFICER may be greeted or addressed in the following manner:
- (a) Cadet
 - (b) Cadet <<Last Name>>
 - (c) Mr. <<Last Name>> [if male]
 - (d) Mrs./Ms./Miss. <<Last Name>> [if female]
- (7) A CADET PETTY OFFICER FIRST CLASS may be greeted or addressed in the following manner:
- (a) Cadet
 - (b) Cadet <<Last Name>>
 - (c) Mr. <<Last Name>> [if male]
- (8) A CADET PETTY OFFICER SECOND CLASS may be greeted or addressed in the following manner:
- (a) Cadet
 - (b) Cadet <<Last Name>>
 - (c) Mr. <<Last Name>> [if male]
 - (d) Mrs./Ms./Miss. <<Last Name>> [if female]
- (9) A CADET PETTY OFFICER THIRD CLASS may be greeted or addressed in the following manner:
- (a) Cadet
 - (b) Cadet <<Last Name>>
 - (c) Mr. <<Last Name>> [if male]
 - (d) Mrs./Ms./Miss. <<Last Name>> [if female]
- (10) A CADET FIRST CLASS may be greeted or addressed in the following manner:
- (a) Cadet
 - (b) Cadet <<Last Name>>
 - (c) Mr. <<Last Name>> [if male]
 - (d) Mrs./Ms./Miss. <<Last Name>> [if female]
- (11) A CADET SECOND CLASS may be greeted or addressed in the following manner:
- (a) Cadet
 - (b) Cadet <<Last Name>>
 - (c) Mr. <<Last Name>> [if male]
 - (d) Mrs./Ms./Miss. <<Last Name>> [if female]
- (12) A CADET THIRD CLASS may be greeted or addressed in the following manner:
- (a) Cadet
 - (b) Cadet <<Last Name>>
 - (c) Mr. <<Last Name>> [if male]
 - (d) Mrs./Ms./Miss. <<Last Name>> [if female]
- (13) A CADET FOURTH CLASS may be greeted or addressed in the following manner:
- (a) Cadet
 - (b) Cadet <<Last Name>>
 - (c) Mr. <<Last Name>> [if male]
 - (d) Mrs./Ms./Miss. <<Last Name>> [if female]

- (a) Cadet
 (b) Cadet <<Last Name>>
 (c) Mr. <<Last Name>> [if male]
 (d) Mrs./Ms./Miss. <<Last Name>> [if female]
- (14) A MIDSHIPMAN FIRST CLASS may be greeted or addressed in the following manner:
 (a) Midshipman
 (b) Midshipman <<Last Name>>
 (c) Mr. <<Last Name>> [if male]
 (d) Miss. <<Last Name>> [if female]
- (15) A MIDSHIPMAN SECOND CLASS may be greeted or addressed in the following manner:
 (a) Midshipman
 (b) Midshipman <<Last Name>>
 (c) Mr. <<Last Name>> [if male]
 (d) Miss. <<Last Name>> [if female]
- (16) A MIDSHIPMAN THIRD CLASS may be greeted or addressed in the following manner:
 (a) Midshipman
 (b) Midshipman <<Last Name>>
 (c) Mr. <<Last Name>> [if male]
 (d) Miss. <<Last Name>> [if female]
- (17) A MIDSHIPMAN FOURTH CLASS may be greeted or addressed in the following manner:
 (a) Midshipman
 (b) Midshipman <<Last Name>>
 (c) Mr. <<Last Name>> [if male]
 (d) Miss. <<Last Name>> [if female]
- (18) An OFFICER CANDIDATE may be greeted or addressed in the following manner:
 (a) Candidate
 (b) Candidate <<Last Name>>
- (c) Mr. <<Last Name>> [if male]
 (d) Miss. <<Last Name>> [if female]
- (F) SENIOR PETTY OFFICERS.
- (1) A COMMAND MASTER CHIEF PETTY OFFICER may be greeted or addressed in the following manner:
 (a) Command Master Chief
 (b) Command Master Chief <<Last Name>>
 (c) Chief
 (d) Chief <<Last Name>>
 (e) Top
 (f) Top <<Last Name>>
- (2) A MASTER CHIEF PETTY OFFICER may be greeted or addressed in the following manner:
 (a) Master Chief
 (b) Master Chief <<Rate>>
 (c) Master Chief <<Last Name>>
 (d) Master Chief <<Rate>><<Last Name>>
 (e) Chief
 (f) Chief <<Rate>>
 (g) Chief <<Last Name>>
- (3) A SENIOR CHIEF PETTY OFFICER may be greeted or addressed in the following manner:
 (a) Senior Chief
 (b) Senior Chief <<Rate>>
 (c) Senior Chief <<Last Name>>
 (d) Senior Chief <<Rate>><<Last Name>>
 (e) Chief
 (f) Chief <<Rate>>
 (g) Chief <<Last Name>>
- (4) A CHIEF PETTY OFFICER may be greeted or addressed in the following manner:
 (a) Chief
 (b) Chief <<Rate>>
 (c) Chief <<Last Name>>
 (d) Chief <<Rate>><<Last Name>>
- (G) JUNIOR PETTY OFFICERS.
- (1) A PETTY OFFICER FIRST CLASS may be greeted or addressed in the following manner:

- (a) Petty Officer
- (b) <<Rate>> First
- (c) Petty Officer <<Last Name>>
- (d) <<Rate>> First <<Last Name>>
- (e) Mr. <<Last Name>>
- (f) Mrs./Ms./Miss. <<Last Name>>
- (g) <<Rate>> <<Last Name>>

(2) A PETTY OFFICER SECOND CLASS may be greeted or addressed in the following manner:

- (a) Petty Officer
- (b) <<Rate>> Second
- (c) Petty Officer <<Last Name>>
- (d) <<Rate>> Second <<Last Name>>
- (e) Mr. <<Last Name>>
- (f) Mrs./Ms./Miss. <<Last Name>>
- (g) <<Rate>> <<Last Name>>

(3) A PETTY OFFICER THIRD CLASS may be greeted or addressed in the following manner:

- (a) Petty Officer
- (b) <<Rate>> Third
- (c) Petty Officer <<Last Name>>
- (d) <<Rate>> Third <<Last Name>>
- (e) Mr. <<Last Name>>
- (f) Mrs./Ms./Miss. <<Last Name>>
- (g) <<Rate>> <<Last Name>>

(G) ENLISTED NON-PETTY OFFICERS.

(1) A CREWMAN may be greeted or addressed in the following manner:

- (a) Crewman
- (b) Crewman <<Last Name>>
- (c) Mr. <<Last Name>>
- (d) Mrs./Ms./Miss. <<Last Name>>
- (e) <<Rate>> <<Last Name>>

(2) A CREWMAN APPRENTICE may be greeted or addressed in the following manner:

- (a) Crewman
- (b) Crewman <<Last Name>>
- (c) Mr. <<Last Name>>

(d) Mrs./Ms./Miss. <<Last Name>>

(e) <<Rate>> <<Last Name>>

(3) A CREWMAN RECRUIT may be greeted or addressed in the following manner:

- (a) Recruit
- (b) Recruit <<Last Name>>
- (c) Mr. <<Last Name>>
- (d) Mrs./Ms./Miss. <<Last Name>>

CHAPTER 9307:
FICTIONAL POSITIONS ON SHIP

§ 9307.01 Crew Complement.

The following is a list of positions within the Organisation.

- (A) COMMANDING OFFICER.
 - (1) Executive Officer.
 - (a) Command Master Chief Petty Officer.
- (2) CHIEF OPERATIONS OFFICER.
 - (a) Operations Division Chief Petty Officer.
 - (b) Sr. Ops Management Officer (OPS).
 - (1) Ops Management Officer (OPS).
 - (a) Ops Management Specialist (OPS).
 - (c) Sr. Logistics Support Officer.
 - (1) Logistics Support Officer.
 - (a) Logistics Support Specialist
 - (2) Quartermaster.
 - (a) Ship's Storekeepers.
 - (d) Sr. Technical Support Officer.
 - (1) Technical Support Officer.
 - (a) Technical Support Specialist.
- (e) Sr. Tactical officer.
 - (1) Tactical Officer.
 - (a) Tactical Specialist.
- (f) Sr. Situation Control Officer.
 - (1) Situation Control Officer.
 - (a) Situation Control Specialist.
- (g) Sr. Exploration and Survey Officer.
 - (1) Exploration and Survey Officer.
 - (a) Exploration and Survey Specialist.
- (h) Sr. Intelligence Officer.
 - (1) Intelligence Officer.
 - (a) Intelligence Specialist.
- (i) Sr. Planetary Relations Officer.
 - (1) Planetary Relations Officer.
 - (a) Planetary Relations Specialist.
 - (b) Translators.
- (j) Sr. Archives Officer.

- [l] Archives Officer.
- [a] Archives Specialist.
- [k] I.G. Officer.
- [l] Morale Officer.
- [a] Morale Specialist.
- [l] J.A.G. Officer.
- [i] Legal Intern.
- [a] Legal Assistant.
- [b] Court Recorder.
- [3] CHIEF SECURITY OFFICER
- [a] Security Division Chief Petty Officer.
- [b] Master At Arms.
- [i] Security Officers.
- [a] Platoon Petty Officers.
- [i] Squad Petty Officers.
- [a] Security Specialist.
- [c] Sr. Honor Guard Officer.
- [l] Honor Guard Officer.
- [a] Honor Guard Specialist.
- [d] Sr. Special Forces Officer.
- [l] Special Forces Officer.
- [a] Platoon Petty Officers.
- [i] Squad Petty Officers.
- [a] Special Forces Specialist.
- [4] CHIEF ENGINEERING OFFICER.
- [a] Engineering Division Chief Petty Officer.
- [b] Sr. Wasp Drive Engineering Officer.
- [l] Wasp Drive Engineering Officer.
- [a] Wasp Drive Engineering Specialist.
- [c] Sr. Impulse Drive Engineering Officer.
- [l] Impulse Drive Engineering Officer.
- [a] Impulse Drive Engineering Specialist.
- [d] Sr. Environmental Control Officer.
- [l] Environmental Control Officer.
- [a] Environmental Control Specialist.
- [e] Sr. Damage Control Officer.
- [l] Damage Control Officer.
- [a] Damage Control Specialist.
- [f] Sr. Shipfitting Officer.
- [l] Shipfitting Officer.
- [a] Shipfitting Specialist.
- [g] Sr. Transporter Officer.
- [l] Transporter Officer.
- [a] Transporter Chief Petty Officer
- [i] Transporter Specialist.
- [h] Sr. Ordnance Officer.
- [l] Ordnance Officer.
- [a] Phaser Specialist.
- [b] Torpedo Specialist.
- [c] Small Arms Specialist.
- [i] Sr. Flight Control Officer (CONN).
- [l] Flight Control Officer (CONN).
- [a] Flight Control Specialist (CONN).
- [j] Sr. Hangar Deck Control Officer.
- [l] Hangar Deck Control Officer.
- [a] Hangar Deck Control Specialist.
- [k] Sr. Shuttle Maintenance Officer.
- [l] Shuttle Maintenance Officer.
- [a] Shuttle Maintenance Specialist.
- [l] Flight Wing Commander.
- [i] Squad Leader.
- [a] Pilot.
- [5] SCIENCE OFFICER.
- [a] Science Division Chief Petty Officer.
- [b] Sr. Communications Officer.
- [l] Communications Officer.
- [a] Communications Specialist.
- [2] Cryptologist.
- [c] Sr. Navigator.
- [l] Navigator.
- [a] Navigation Specialist.
- [d] Sr. Alienologist.
- [l] Alienologist.
- [a] Alienology Lab Technician.
- [e] Sr. Anthropologist.
- [l] Anthropologist.
- [a] Anthropology Lab Technician.
- [f] Sr. Archaeologist.
- [l] Archaeologist.
- [a] Archaeology Lab Technician.
- [g] Sr. Biologist.
- [l] Biologist.
- [a] Bio Lab Technician.
- [h] Sr. Botanist.
- [l] Botanist.
- [a] Botany Lab Technician.
- [i] Sr. Chemist.
- [l] Chemist.
- [a] Chemistry Lab Technician.
- [j] Sr. Geologist.
- [l] Geologist.
- [a] Geology Lab Technician.
- [k] Sr. Physicist.
- [l] Physicist.
- [a] Physics Lab Technician.
- [l] Sr. Astrophysicist.
- [l] Astrophysicist.
- [a] Astrophysics Lab Technician.
- [m] Ship's Librarian.
- [n] Sr. Historian.
- [l] Historian.
- [a] History Specialist.

- (o) Sr. Astronomer.
 - [1] Astronomer.
 - [a] Astronomy Specialist.
- (6) CHIEF MEDICAL OFFICER.
 - [a] Sr. Surgeon.
 - [1] Surgeon.
 - [b] Sr. Physician.
 - [1] Physician.
 - [c] Head Nurse.
 - [1] Nursing Officer.
 - [a] Nursing Specialist.
 - [d] Sr. Dentist.
 - [1] Dentist.
 - [a] Dental Technician.
 - [e] Sr. Optometrist.
 - [1] Optometrist.
 - [a] Optometry Specialist.
 - (f) Sr. Psychiatrist.
 - [1] Psychiatrist.
 - [g] Sr. Mortician.
 - [1] Mortician.
 - [a] Mortuary Specialist.
 - [h] Sr. Pharmacist.
 - [1] Pharmacist.
 - [a] Pharmacy Specialist.
 - (i) Sr. Pharmacologist.
 - [1] Pharmacologist.
 - [a] Pharmacology Lab Technician.
 - (j) Sr. Medical Research Officer.
 - [1] Medical Research Officer.
 - [a] Medical Research Technician.
 - (k) Ship's Counsellor.
- (7) CHIEF OF SPECIAL SERVICES.
 - [a] Special Services Chief Petty Officer.
 - [b] Sr. Chaplain.
 - [1] Christian Chaplain.
 - [a] Chaplain's Aid.
 - [2] Jewish Chaplain.
 - [a] Chaplain's Aid.
 - [c] Sr. Recreational Services Officer.
 - [1] Recreational Services Officer.
 - [a] Rec Services Officer.
 - [d] Sr. Steward.
 - [1] Stewards.
 - [2] Hosts/Hostesses.
 - [3] Bartenders.
 - [4] Waiter/Waitress.
 - [e] Head Cook.
 - [1] Cook.
 - (f) Sr. Educator.
 - [1] Shipboard Professor.
 - [2] High School Teacher.
 - [3] Jr. High School Teacher.
 - [4] Elementary School Teacher.
 - [5] Day Care Specialist.
 - [a] Janitorial Personnel.
 - [1] Laundry.
 - [2] General Cleaning Crew.
 - [b] Musicians.
 - [i] Entertainers.
 - [j] P.T. Instructors.
 - [k] Barbers.
 - [l] Beauticians.
 - [m] Tailors.
- (8) COMMANDER OF THE CADET CORPS.
 - [a] Cadet Corps Adult Advisors.
 - [1] Cadet Corps Junior Advisor.
 - [a] Cadet Company Commander.
 - [i] Cadet Assistant Company Commander.
 - [a] Cadet Platoon Leader.
 - [1] Cadet Assistant Platoon Leader.
 - [c] Cadet Records Officer.
 - [i] Cadet Logistics Officer.
 - [iii] Cadet Quartermaster.
 - [a] Cadet.
 - [b] Midshipmen.
 - [c] Officer Candidates.
- (9) TRAINING OFFICER.
 - [a] Crewman Recruits.
 - [b] Crewman Apprentices.
- (10) RECORDS OFFICER.
 - [a] Yeoman.
- (11) SHIP'S PURSER.
- (12) SHIP'S CIVIL RELATIONS OFFICER.

NEXT NEWSLETTER:

All articles and artwork for the next newsletter will be due by 10 FEB 1994. These articles and artwork can be dropped off at BRAD'S BOOKSTORE in Marion, Ohio, or they can be mailed to:

ROBERT LYON
3021 STADIUM DR
COLUMBUS, OH 43202

Questions or Comments?

If you have any questions or comments concerning anything

to do with the *Maximillian*, you can contact Robert Lyon or Greg Dunn Monday through Thursday at the following number:

(614) 268-5682

You may leave your name, phone number, and a message on the answering machine over the weekend here as well, and either Rob or Greg will get back with you as soon as possible.

Award.

2. Chapter Service Ribbon, with Gold Star.

LYON, ROBERT:

1. Chapter Achievement Award
2. Chapter Good Conduct Award
3. Commanding Officer Service Award.
4. Department Officer service Award.
5. S.F.A. Officers' Command College Ribbon.
6. S.F.A. Officer's Training School Ribbon.
7. Chapter Service Ribbon, with Gold Star.
8. Ohio Convention Volunteer Worker Ribbon. Twice decorated.
9. Ohio Convention Attendance Ribbon. Seven times decorated.
10. Swift-N-Spill Victim Ribbon. four times decorated.

POLLOCK, MATT:

1. Division Officer Service Award.
2. Chapter Service Ribbon, with Gold Star.

VAUGHN, MIKE:

1. Division Officer Service Award.
2. Chapter Service Ribbon, with Gold Star.
3. Recognition for Non-Chapter Achievements Ribbon.
4. Swift-N-Spill Victim Award.
5. Swift-N-Spill Witness Ribbon.

These awards will be presented as soon as they can be put together (pending funds and supplies).

PROPOSED REGULATIONS FOR LAUNCH TEAM MAXIMILLIAN.

Presented here in this column is the proposed regulations for this organization. With the exception of those regulations specified by STARFLEET, these regulations are not set in stone. It is my intention to present these regulations to all the members as a whole. Read them carefully, and bring this newsletter to the meeting. We will discuss them, revise them, etc. before etching them into stone. Sorry for the fine print, but I wanted to save time, paper and money in printing these up and presenting them to you. If you have any questions about these regulations, contact me at my apartment during the week, or leave a message at my Columbus phone number: (614) 268-5682.

The proposed list of regulations are as follows:

STARFLEET PRE-LAUNCH TEAM MAXIMILLIAN PROPOSED CHAPTER REGULATIONS

(((FIRST DRAFT)))

DECEMBER 1993

COMMANDER ROBERT S. LYON
STARFLEET, COMMANDING

LIEUTENANT COMMANDER GREGORY A. DUNN
STARFLEET, EXECUTIVE OFFICER

CHAPTER 9300:
GENERAL§ 9300.01 Name of the Organization.

As of 05 DEC 1993, per majority vote of the membership at the time, the name of this organization shall be Pre-Launch Team Maximillian (Hereinafter called "Maximillian" or the "Launch Team"). The chapter will be based on the Nebula-Class Light Cruiser as seen in *Star Trek: The Next Generation* episodes "The Wounded" (USS Phoenix shown); "Redemption, Part II" (USS Sutherland shown); and in *Star Trek: Deep Space Nine* episodes "The Emissary"; and "Second Sight" (USS Prometheus shown).

The Maximillian is named after the robot assistant to Dr. Hans Reinhardt aboard the U.S.S. Cygnus in Walt Disney's science fiction motion picture *The Black Hole*. The Organization shall hold said name until such time the Organization is granted a pending chapter charter by STARFLEET. The international *Star Trek* Fan Association, or due to the following conditions:

- (A) The Majority of the membership decides to change the name of the organization by a majority vote by the membership;
- (B) The membership Organization, after being launched as a STARFLEET shuttle, and approaches date of commissioning, will be given an opportunity to decide whether or not to keep the name of Maximillian, or to vote on a new name.

§ 9300.02 Definitions.

As used in these regulations, and in honor of *Star Trek*, this organization is based upon the format of the Federation military and exploratory fleet depicted in *Star Trek*, *Star Trek: The Next Generation*, *Star Trek: Deep Space Nine*, and all *Star Trek* feature films; and as a reflection of this format, the following terms shall be defined in the following manner:

- (A) "Starship" refers to a Chapter of STARFLEET.
- (B) "Shuttle" refers to a Pending Chapter of STARFLEET.
- (C) "Pre-Launch Team" refers to any organization petitioning for Pending Chapter status within STARFLEET.
- (D) "Commanding Officer" refers to the Chapter Chairperson of a STARFLEET chapter.

(E) "Shuttle Commander" refers to the Chairperson of a STARFLEET Pending Chapter.

(F) "Executive Officer" refers to the Vice Chairperson of a chapter of STARFLEET.

(G) "Launch-Team Commander" refers to the Chairperson of an organization petitioning to become a Pending Chapter of STARFLEET.

(H) "Shuttle Executive Officer" refers to the Vice Chairperson of a Pending Chapter of STARFLEET.

(I) "Launch Team Executive Officer" refers to the Vice Chairperson of an organization petitioning to become a Pending Chapter of STARFLEET.

(J) "Division Officer" refers to an officer who is the commander of a division within the Organization.

(K) "Department Officer" refers to an officer who is in charge of a department within a division.

§ 9300.03 Support Ship.

According to the regulations specified by STARFLEET Shuttle Operations Command (ShOC), the support ship for the Launch Team will be the U.S.S. Columbus (NCC-1006). The Columbus shall be the support ship for the Launch Team until full chapter status is granted by STARFLEET.

§ 9300.04 Objectives and Purposes.

- (A) To actively pursue unity and brotherhood among members through the promotion of *Star Trek*; its goals and concepts.
- (B) To cooperate to the fullest possible extent with other *Star Trek* fan organizations whose objectives are the same.
- (C) To establish a system of mutual assistance, both within STARFLEET and with other organizations.
- (D) To promote the general good and welfare of the members of the Organization.
- (E) To aid in bringing about and maintaining harmony in developing a spirit of kinship among the people who are devoted to the ideals of *Star Trek*; peace and prosperity for all mankind.
- (F) To bring together in a common association, all organizations and individuals interested in the aforementioned

objectives.

§ 9300.05 Requirements for maintaining Chapter Status Within STARFLEET: The International Star Trek Fan Association.

This regulation is required according to STARFLEET regulations:

(A) Shuttle Membership Requirements.

(1) To become a shuttle and to maintain shuttle status, the launch team must have at least five members of STARFLEET.

(2) Only two members per family membership can be counted.

(B) Starship Requirements.

(1) In order to become and remain a starship, the chapter must have a minimum of 10 STARFLEET members.

§ 9300.06 STARFLEET operational status.

There are three operational levels a STARFLEET chapter may be classified under:

(A) DEPLOYED STATUS.

(1) This classification is for all STARFLEET chapters that are meeting all criteria for continued operations.

(a) Reports are on time.

(b) Crew is at minimum required strength or better.

(c) The Command Crew has met and passed all requirements by STARFLEET.

(B) STAND BY STATUS.

(1) Chapters on Stand By status are chapters where the following situations apply:

(a) Chapters in the process of changing command officers.

(b) Chapters which have fallen below required crew strengths failing to meet STARFLEET guidelines for deployed status.

(2) Chapters may remain on Stand By status for no longer than sixty (60) days, after which, it is Decommissioned.

(C) DECOMMISSIONED STATUS.

(1) Chapters classified as Decommissioned have been removed from the fleet roster and the crew reassigned to other ships or departments.

(2) Members of Decommissioned ships may elect to form shuttles attached to other ships in the region as long as they meet all the requirements for the Shuttlecraft Program.

**CHAPTER 9301
MEMBERSHIP**

§ 9301.01 Membership Policy.

(A) Membership of the Maximilian shall be open to any individual supporting and sustaining the objectives set forth in § 9300.04 LTWassReg, and conforming to the requirements hereinafter set forth in these regulations.

(B) Membership applications shall be open to all Star Trek fans without regard to race, religion, sex, age, or national origin.

(C) Although the words "He", "Him", and "His" are used throughout these regulations to enhance communication, they are in no way intended to affront and/or discriminate against any gender.

§ 9301.02 Membership Requirements.

To make membership as equal as possible, all members of the Maximilian must be members of STARFLEET: The International Star Trek Fan Association, except in the following case:

(A) STARFLEET MARINES.

(1) Because STARFLEET requires a minimum of ten (10) members of STARFLEET to remain a chapter, STARFLEET Marines are strongly encouraged to be members of STARFLEET. Despite this, Marines have a choice of the following membership options:

(a) STARFLEET Marines have the option to be members of both STARFLEET: The

International Star Trek Fan Association and STARFLEET MARINES INTERNATIONAL.

[1] This option is recommended most. This will aid in accomplishing Regulations § 9300.05 through § 9300.06.

[2] This option provides the most for members who wish to be Marines. They are listed on the ship's report to STARFLEET for membership strength.

[3] This option allows Marines to become a Marine Strike Group Leader, should an opening for the position arise.

(b) STARFLEET Marines have the option to be a member of STARFLEET: The International Star Trek Fan Association only.

[1] This option is the next recommended option, and is less expensive than belonging to both SMI and STARFLEET both.

[2] This option allows a Marines to be counted as a member on the ship's roster when reports are made to STARFLEET, and still have the rights and privileges to take any Starfleet

Marine examination course published by SMI.

(c) STARFLEET Marines have the option to be a member of STARFLEET MARINES INTERNATIONAL in lieu of membership to STARFLEET.

[1] Members who pursue this option will not be counted as members of the chapter on any report to STARFLEET, but will be promoted according to STARFLEET MARINES, and they will not have the option to eventually become a Marine Strike Group Leader, should an opening arise.

[2] This option cannot be taken unless a Marine Strike Group is assigned to the Maximillian.

(2) STARFLEET Marines must belong to STARFLEET, SMI, or both. No member can be a Marine without being a member of either international organization or both.

(3) Any Marine Strike Group Leader must be a member of both STARFLEET and SMI organizations.

§ 9301.03 Classification.

Persons who qualify as otherwise provided in Chapter 9301 of Pending Chapter Regulations shall be eligible to membership. There shall be three (3) classes of membership.

(A) ACTIVE DUTY MEMBERSHIP.

(1) Current STARFLEET members that wish to hold rank (participating in the Promotion System), hold a "fictional" position on board the

"ship", and actively pursue the more futuristic atmosphere of a fleet structure as proposed by the Star Trek universe.

[B] ASSOCIATE MEMBERSHIP.

(1) Current STARFLEET Members that do not wish to have a "rank" or "position" on board the "ship", but are active in the community service projects and other chapter activities.

(a) Associate members may hold elected positions.

(b) Associate members shall NOT be assigned ranks or fictional positions.

(c) Associate Members may be referred to as "Ambassadors".

[C] HONORARY MEMBERSHIP.

(1) Honorary memberships are given to one who, in the opinion of the members of the Maximillian, has done an outstanding job in advancing the objectives of the Maximillian and STARFLEET.

(2) Honorary Members may be assigned honorary "reserve" ranks. They shall NOT be assigned fictional positions.

**CHAPTER 9302:
COMMAND STAFF**

§ 9302.01 Command Staff.

The governing body of the Launch Team, the Executive Staff, shall consist of the following designated positions:

(A) The "Shuttle Commander" shall be the Pending Chapter Chairperson.

(B) The "Shuttle Executive Officer" shall be the Pending Chapter Vice Chairperson.

(C) The "Second Officer" shall be the Pending Chapter's Chief Operations Officer.

(D) The "Third Officer" shall be the Pending Chapter's Chief Engineering Officer.

(E) The Senior Officers' Staff of the launch team shall consist of the Division Officers. Order of seniority is as follows:

(1) COMMANDING OFFICER

Commander

(2) EXECUTIVE OFFICER

First Officer

(3) CHIEF OPERATIONS OFFICER

Second Officer

(4) CHIEF SECURITY OFFICER

Third Officer

(5) CHIEF ENGINEERING OFFICER

Fourth Officer

(6) SCIENCE OFFICER

Fifth Officer

(7) MEDICAL OFFICER

Sixth Officer

(8) CHIEF OF SPECIAL SERVICES

Seventh Officer

(9) CADET CORPS COMMANDANT

Eighth Officer

(F) Division officers cannot run for elected positions such as Ship's Records Officer, Ship's Purser, or Ship's Civil Relations Officer.

§ 9302.02 Command Staff Board.

A Command Staff Board of the launch team shall consist of the Commanding Officer, Executive Officer, Division Officers, Records Officer, Purser, and Civil Relations Officer.

**CHAPTER 9303:
MEETINGS**

§ 9303.01 Monthly General Membership Meetings.

(A) Monthly meetings of the Launch Team shall be held at a pre-determined location on the fourth Saturday of each month, at a specified location scheduled during the previous monthly meeting.

(B) While a Launch Team or a Shuttle, at all monthly meetings, five (5) members shall constitute a quorum.

(C) A Quorum shall be required to enact any new policy or to substitute any vote.

(D) Upon attaining Full Chapter Status, the number required for a quorum shall increase to ten (10).

§ 9303.02 Command Staff Meetings.

In order to prepare for the general monthly meeting, the Command Staff Meeting (ESM) shall be held at locations as scheduled during the previous month's Executive Staff Meeting. ESMs must be held prior to the General Membership Meeting.

§ 9303.03 Divisional and Special Interest Group Meetings.

(A) All Division Officers and special interest groups may hold meetings and activities outside those prescribed in §9303.01 and §9303.02, so long as the commanding officer or first officer knows it is being held in advance, and that a sign-in sheet is presented to them at the earliest convenience.

(B) No Divisional or Special Interest Group meetings or activities may be held at the same time as the monthly general meeting without the consent of the commanding officer.

§ 9303.04 Announcement of meeting time and place.

This is usually done at the previous meeting, however reminders should be sent out at least one to two weeks prior to the next meeting.

**CHAPTER 9304:
OFFICERS' RESPONSIBILITIES**

§ 9304.01 Launch Team Unrestricted Line Officers.

(A) Unrestricted Line Officers are members who hold the ranks of Ensign and above, who are in line to command the Launch Team should the Launch Team Commander, and Launch Team Executive Officer be absent and unable to perform their duties.

(B) Unrestricted Line Officers include all Command Grade and Division Officers listed here in order of seniority from highest to lowest:

- (1) Launch Team Commanding Officer.
- (2) Launch Team Executive Officer.
- (3) Chief Operations Officer.
- (4) Chief Security Officer.
- (5) Chief Engineering Officer.
- (6) Science Officer.
- (7) Chief Medical Officer.
- (8) Chief of Special Services.
- (9) Cadet Corps Commandant.

§ 9304.02 Petitioning Organization Chairperson [LTC].

(A) The Petitioning Organization Chairperson (henceforth called Launch Team Commander, or LTC) is responsible for the coordination and the conduct of the entire organization.

(B) The LTC is responsible for organizing the Launch Team (Petitioning Organization) in an effective manner and generate an atmosphere that reflects the spirit of Star Trek.

(C) The LTC presides at all meetings of the organization and sign all the records thereof.

(1) If the LTC attends a divisional meeting, he may act as an advisor to the Division Officer. However the Division Officer of that particular division shall preside over the divisional meeting.

(2) If the LTC attends a special interest group meeting, then the leader of that group shall preside over that particular meeting.

(D) The LTC appoints all divisional officers, authorizes t r a n s f e r s .